

Job Title	<i>WISummer Camp Sports Specialist</i>
Reports To	<i>Director of Extended Learning; Camp Director</i>
FLSA Status	<i>Exempt</i>

Job Summary

The WISummer Camp Sports Specialist is responsible for designing and leading engaging, safe, and developmentally appropriate sports programming for campers of all ages. This role focuses on fostering a fun, inclusive environment that promotes physical activity, teamwork, and good sportsmanship. The Sports Specialist plans and facilitates sports rotations throughout the camp session and plays a key role in leading the camp's archery program.

This position includes dedicated pre-season preparation time to plan sports activities and rotations. The Camp Sports Specialist must be available for all six weeks of camp, required staff training, and flexible pre-season planning hours in May.

Duties and Responsibilities

The WISummer Camp Sports Specialist will:

- Plan and lead daily sports rotations and physical activities for campers of varying ages and skill levels.
- Create a positive, inclusive, and encouraging atmosphere that promotes teamwork, confidence, and fair play.
- Design age-appropriate sports activities that emphasize skill-building, movement, and enjoyment.
- Lead and supervise the camp's archery program, ensuring proper instruction, equipment use, and safety protocols are followed at all times.
- Maintain and organize sports and archery equipment, ensuring it is safe and ready for use.
- Enforce camp safety guidelines, rules, and emergency procedures during all sports activities.
- Collaborate with camp leadership and counselors to coordinate schedules and integrate sports programming into the broader camp experience.
- Adapt activities as needed to accommodate different abilities and group dynamics.
- Participate in staff training and pre-season planning meetings.
- Complete approximately pre-season preparation to develop sports rotations and lesson plans.

- Serve as a positive role model for campers, demonstrating leadership, enthusiasm, and respect.
- Perform other duties as assigned to support overall camp operations.

Qualifications

- Previous experience leading sports, physical education, recreation, or camp activities with children.
- Knowledge of age-appropriate sports instruction and group management techniques.
- Current archery instructor certification preferred; willingness to complete certification training prior to camp required (training provided if needed).
- Strong leadership, communication, and organizational skills.
- Ability to maintain a safe and structured environment while keeping activities fun and engaging.
- Reliable, responsible, and enthusiastic about working with children in a camp setting.
- Ability to work collaboratively with a team and adapt in a dynamic environment.

Schedule & Commitment

- Must be available for **all 6 weeks of camp** and required staff training.
- Must be available in May for 5-10 hours of pre-season work.
- Schedule aligns with camp-day programming.

Working Conditions

Working primarily in a school setting that includes climate-controlled classrooms and outside weather conditions permitting.

Physical Requirements

To perform the duties of this job, the employee must have the ability to sit and stand for extended periods of time; exhibit manual dexterity to enter data into a computer; to see and read a computer screen and printed material with or without vision aids; hear and understand speech at normal levels, outdoors and on the telephone; speak in audible tones so that others may understand clearly, outdoors and on the telephone; physical agility to lift up to 50 pounds; and to bend, stoop, climb stairs and reach overhead.

Direct Reports

Summer campers

Approved by:	<i>Caroline Wood, Director of Human Resources</i>
Date approved:	<i>January 21, 2026</i>
Reviewed by:	<i>Tara Stroup, WISEL Manager of Operations and Camps</i>